

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
JULY 30 – AUGUST 3, 2018**

**MONDAY, JULY 30, 2018**

- |           |                   |  |
|-----------|-------------------|--|
| *10:30 am | Harbor Commission | Port & Resource Recovery<br>2561 S. Broadway |
| *2:30 pm  | Solid Waste Board | Port & Resource Recovery<br>2561 S. Broadway |

**TUESDAY, JULY 31, 2018**

- |           |  |                                    |
|-----------|--|------------------------------------|
| *10:00 am | Library Board – Personnel (Search) Committee | Central Library<br>515 Pine Street |
|-----------|--|------------------------------------|

**WEDNESDAY, AUGUST 1, 2018**

- |          |   |  |
|----------|---|--|
| *4:00 pm | Public Safety Committee                                       | Brown County Sheriff's Office<br>2684 Development Drive      |
| *6:30 pm | Administration Committee                                      | Room 200, Northern Building<br>305 E. Walnut Street          |
| *6:30 pm | Planning Commission Board of Directors – <i>Note Location</i> | Reforestation Camp Lodge<br>4418 Reforestation Road, Suamico |

**THURSDAY, AUGUST 2, 2018**

- |          |  |                                    |
|----------|--|------------------------------------|
| *9:00 am | Library Board – Personnel (Search) Committee | Central Library<br>515 Pine Street |
|----------|--|------------------------------------|

**FRIDAY, AUGUST 3, 2018**

- |          |  |                                    |
|----------|--|------------------------------------|
| *9:00 am | Library Board – Personnel (Search) Committee | Central Library<br>515 Pine Street |
|----------|--|------------------------------------|



## PORT & RESOURCE RECOVERY DEPARTMENT

2561 S. BROADWAY STREET  
GREEN BAY, WI 54304

PHONE (920) 492-4950 FAX (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -**  
**BROWN COUNTY HARBOR COMMISSION**  
**Monday July 30, 2018 – 10:30 am**  
Brown County Port & Resource Recovery  
2561 S. Broadway, Green Bay, WI 54304

**Agenda:**

1. Call to Order
2. Roll Call
3. Agenda - *Approval/Modification*
4. Minutes from June 11, 2018 Meeting - *Approval/Modification*
5. Announcements/Communications
6. 2<sup>nd</sup> Quarter Budget Performance Reports – *Request for Approval*
7. 2019 Budget - *Request For Approval*
8. Public Relations RFP – *Request For Approval*
9. Letter of Support for Soo Locks – *Request for Approval*
10. Kurtz Bros. Beneficial Reuse Report of Findings - *Update*
11. Bay Port Plan Modification – *Update*
12. Blysby Avenue - *Update*
13. Status of Pulliam Plant Property – *Update*
14. Renard Island RFP – *Update*
15. Tonnage Report – *Update*
16. Director's Report – *Update (Econ Impact)*
17. Acknowledgment of Bills – *Request For Approval*
18. Such Other Matters as Authorized by Law
19. Adjourn

Dean R. Haen – Director  
Port & Resource Recovery Department

*Any person wishing to attend, who because of disability requires special accommodations, should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.*



## PORT & RESOURCE RECOVERY DEPARTMENT

2561 S. BROADWAY STREET  
GREEN BAY, WI 54304

PHONE (920) 492-4950 FAX (920) 492-4957

DEAN R. HAEN  
DIRECTOR

**- PUBLIC NOTICE -**  
**BROWN COUNTY SOLID WASTE BOARD**  
**Monday, July 30th – 2:30 pm**  
BC Port and Resource Recovery  
2561 S Broadway, Green Bay, WI 54304

**Agenda:**

1. Call to Order
2. Roll Call
3. Agenda – *Request for Approval/Modification*
4. Minutes - April 19<sup>th</sup>, 2018– *Request for Approval/Modification*
5. Announcements/Communications
6. 2<sup>nd</sup> Quarter Budget Performance Reports – *Request for Approval*
7. 2019 Budget – *Request for Approval*
8. Public Relations RFP– *Request for Approval*
9. South Landfill Baseline Monitoring – *Update*
10. TS Second Scale and Kiosk Options – *Update*
11. FRF Sludge Hauling RFQ – *Update*
12. LF Jetting RFQ - *Update*
13. Director's Report
14. Such other Matters as Authorized by Law
15. Adjourn

Dean R. Haen, Director  
Port & Resource Recovery Department

*Any person wishing to attend who requires special accommodations should contact the Brown County Port & Resource Recovery Department at 492-4950 at least two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.*



**BROWN COUNTY LIBRARY**

515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400

**JOHN VAN DYCK**

PRESIDENT, LIBRARY BOARD OF TRUSTEES

[www.browncountylibrary.org](http://www.browncountylibrary.org)

**BROWN COUNTY LIBRARY BOARD  
PERSONNEL (SEARCH) COMMITTEE**

**Central Library**

**515 Pine Street, Green Bay, WI 54301**

**Tuesday, July 31, 2018**

**10:00 am – Noon**

**AGENDA**

1. Call to Order
2. Approve/Modify Agenda
3. **Open Session:** Discussion and Possible Motion to Convene in Closed Session
4. **Closed session** pursuant to Wis. Stat. § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – presentation of pool of Library Director candidates by Bradbury Miller Associates via Skype.
5. **Reconvene in Open Session:** Approve any action that may have been recommended in Closed Session
6. Such Other Matters as are Authorized by Law
7. Adjournment

David Running  
Board Personnel Officer

County Board office notified via email 7/23/2018

Library Board notified via email 7/23/2018

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### **PUBLIC SAFETY COMMITTEE**

Patrick Buckley, Chair  
Andy Nicholson, Vice Chair

Megan Borchardt, Staush Gruszynski, Richard Schadewald

### **PUBLIC SAFETY COMMITTEE**

**Wednesday, August 1, 2018**

**4:00 PM**

**Brown County Sheriff's Office  
2684 Development Drive, Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE  
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 12, 2018 and Joint Human Services & Public Safety of July 12, 2018.

#### **Comments from the Public.**

1. **Review Minutes of:**
  - a. Criminal Justice Coordinating Board (May 10, 2018).
  - b. Local Emergency Planning Committee – LEPC (July 10, 2018).
  - c. Public Safety Communications Advisory Board (January 24, 2018).

#### **Medical Examiner**

2. 2019 Capital Project 5-Year Outlook Summary.
3. Budget Status Financial Report for June 2018 – Unaudited.
4. 2018 Medical Examiner Activity Spreadsheet.

#### **Public Safety Communications**

5. Budget Status Financial Report for June 2018 – Unaudited.
6. Budget Adjustment Request (18-87): Any increase in expenses with an offsetting increase in revenue.
7. Director's Report.

#### **Circuit Courts, Commissioners, Probate**

8. Budget Status Financial Report for June 2018 – Unaudited.
9. Director's Report.

#### **Emergency Management**

10. Budget Status Financial Report for June 2018 – Unaudited.
11. Director's Report.

#### **Sheriff**

12. Update on Jail Addition – *Standing Item*.
13. Budget Status Financial Report for May and June 2018 – Unaudited.
14. 2019 Capital Project 5-Year Outlook Summary.
15. Medical Services Contract for the Jail RFP Award.

16. An Ordinance to Amend Chapter 31 of the Brown County Code of Ordinances by Creating Section 31.27 (Electronic Cigarette and Vapor/Vaping Device Ordinance).
17. Sheriff's Report.

#### **Communications**

18. Communication from Supervisor Ballard re: For Public Safety to direct staff to explore the financial feasibility and outcomes of having a sheriff supervised work crew of jail inmates to fill the gaps for the shortage of seasonal employees to possibly begin in the 2019 budget year. *Referred from July County Board.*
19. Communication from Supervisor Gruszynski re: That Brown County look at a proposal to not house federal inmates in Brown County jails. *July motion: To hold for 30 days to address questions presented at this meeting.*
20. Communication from Supervisor Schadewald re: I make the following request that this committee review available jail planning studies, including the PONI, a Jail and Justice System Assessment, and any other local studies for better planning in both the short term and long-term. *Referred from July County Board.*
21. Communication from Supervisor Schadewald re: I make the following request that the terms (low, medium, and high risk) inmates be defined so we can discuss the diversion programs options using agreed upon terms. *Referred from July County Board.*
22. Communication from Supervisors Sieber/Linssen/Becker re: To include in the 2018 budget up to \$150,000 to RFP for services to find efficiencies in our criminal justice system.
23. Communication from Supervisors Brusky and Schadewald re: This is our request to form a Criminal Justice System Efficiency Improvement Work Group. This multi-function team would seek to identify opportunities to increase the justice system's operational efficiency and recommend specific actions to contain the growth and/or reduce the system's operating costs.
24. Communication from Supervisor Buckley re: Have the District Attorney's Office be prepared to have a discussion on potential offenses that can/could be sent to Municipal Court for action. *Referred from December County Board.*

#### **Clerk of Courts** – No agenda items.

#### **Other**

25. Audit of bills.
26. Such other matters as authorized by law.
27. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

### ADMINISTRATION COMMITTEE

Tom Sieber, Chair; James Kneiszel, Vice Chair  
Mark Becker, Richard Schadewald, John Vander Leest

### ADMINISTRATION COMMITTEE

Wednesday, August 1, 2018

6:30 p.m.

Room 200, Northern Building  
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM  
LISTED ON THE AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 26, 2018 and Special Admin July 18, 2018.

1. **Review minutes of:**

- a. Housing Authority (May 21, 2018 & June 25, 2018).
- b. Housing Authority Project Based Voucher Advisory Subcommittee (May 18, 2018).

**Comments from the Public**

**Communications**

2. Communication from Supervisor Gruszynski: That the Brown County Board make a recommendation to the County Treasurer to include the amount of tax payer money being spent on private vouchers to increase transparency on education spending in the county. *Held for one month.*
3. Communication from Supervisor Van Dyck re: Reallocate up to \$500,000 of Sales Tax Revenue to purchase the software and audio and video equipment necessary to record, document and archive County Board meetings. *Referred from July County Board.*
4. Communication from Supervisor Linssen re: Review access of County email access from external applications. *Referred from July County Board.*
5. Communication from Supervisor Kneiszel: Request the Brown County Department of Technology Services give a presentation on the costs and practical use of IQM2 total media management on similar video meeting archive software. *Held for 30 days.*
6. Communication from Supervisor Becker: For Corporation Counsel to review Brown County Ordinance 2.04(3)(D) for constitutionally proper options for invocation if current section is modified, replaced, or removed. *Held for 30 days.*
7. Communication from Supervisor Schadewald re: I request the Human Services Committee and the Administration Committee to examine proposals to find ways to attract and keep the local resident in psychiatry to stay and work in Brown County. *May motion: To direct this to the HR Department for an analysis to see if there was some incentivizing that could be done with the large number of people who were doing their residency in psychiatry and bring back in 90 days.*

### County Clerk

8. Budget Status Financial Report for June 2018 – Unaudited.

### Child Support

9. Budget Status Financial Report for June 2018 – Unaudited.
10. Director Summary.

### Human Resources

11. Budget Status Financial Report for June 2018 – Unaudited.
12. Resolution Approving Changes to the Brown County Employee Health Insurance Plan During the 2018 Calendar Year.
13. Human Resources Report.
  - a. Turnover Report for June 2018.
  - b. Dept. Vacancies Report as of July 17, 2018.
  - c. Health & Dental Reports from M3 (May 2018).
  - d. Turnover report with BLS Statistics.

### Technology Services

14. Budget Status Financial Report for June 2018 - Unaudited.
15. Discussion and possible recommendation/direction re: Video and Closed Captioning.
16. Technology Services Monthly Report.

### Corporation Counsel

17. Budget Status Financial Report for June 2018 - Unaudited.
18. Oral Corporation Counsel Report.

### Department of Administration

19. Budget Status Financial Report for June 2018 – Unaudited.
20. Budget Adjustment Log.
21. Discussion and possible action regarding the *Expo Center Redevelopment Project Management (PM) Services Request for Proposal (RFP)*.
22. Discussion and possible action regarding the *Expo Hall Center Redevelopment Architecture and Engineering (A/E) Services Request for Proposal (RFP)*.
23. Director's Report.

### Treasurer

24. Review of Treasurers Dept. Budget Performance Report for June 2018 (unaudited).
25. Discussion and possible action re: request from previous owner, Roy F. Bartels, to grant "Preference to Former Owner" per Brown County Code Section 3.06(5)(c) regarding the sale of Parcel Number 6H-1223-2, taken through the In Rem process, with physical address of 2535 West Point Road, Green Bay, WI 54304.
26. Discussion and possible action on the sale of the following tax deed parcels (Auction results of July 31, 2018 to be passed out to Supervisors at meeting):  
Parcel 1-1346 at 1605 11<sup>th</sup> Ave. in the City of Green Bay – High bid \$ ????  
Parcel ED-1128-11-2 at Eau Pleine Ct. in the City of DePere – High bid \$ ???
27. Discussion and possible action on the sale of the following tax deed parcels located in the City of Green Bay to the Green Bay Redevelopment Authority:

Parcel #	Address	Municipal Sale \$
1-925	1305 S Chestnut Ave., City of Green Bay Vacant Land	\$ 3,358.54
18-503	927 N Broadway, City of Green Bay Vacant Land	\$ 7,835.32
20-44-37	1233-1235 Reber St., City of Green Bay Vacant Land	\$ 5,397.30 \$ 500
3-698	410 Fifteenth Ave., City of Green Bay Vacant Land	\$ 4,260.75
5-795	619 Roy Ave., City of Green Bay Vacant Land	\$ 3,244.02



**Other**

- 28. Audit of bills.
- 29. Such other matters as authorized by law.
- 30. Adjourn.

Tom Sieber, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**AGENDA**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**Wednesday, August 1, 2018**

**REFORESTATION CAMP LODGE**  
**(ADJACENT TO THE ADVENTURE COURSE AT THE NEW ZOO)**  
**4418 REFORESTATION ROAD, SUAMICO, WI 54313**  
**6:30 p.m.**

**ROLL CALL:**

Paul Blindauer	_____	Kathleen Janssen	_____	Glen Severson	_____
Brian Brock	_____	Dotty Juengst	_____	Ray Suennen	_____
Norbert Dantine, Jr.	_____	Dave Kaster	_____	Norbert Van De Hei	_____
Bernie Erickson	_____	Michelle Kerr	_____	Jason Ward	_____
Kim Flom	_____	Patty Kiewiz	_____	Matthew Woicek	_____
Steve Grenier	_____	Aaron Linssen	_____	Reed Woodward	_____
Mark Handeland	_____	Michael Malcheski	_____		
Matthew Harris	_____	Austin Miloszewicz	_____		
Frederick Heitl	_____	Gary Pahl	_____	Br. Co. Board- Rural (Vacant)	
Phil Hilgenberg	_____	Terry Schaeuble	_____	City of Green Bay (Vacant)	

1. Welcome new Planning Commission board members and Planning Commission staff members.
2. Approval of the minutes of the June 6, 2018 regular meeting of the Brown County Planning Commission Board of Directors.
3. Receive and place on file the draft minutes of the June 11, 2018 meeting of the Brown County Transportation Coordinating Committee (TCC).
4. Discussion and approval of the Intergovernmental Agreement Preparation of Comprehensive Plan Update between Town of New Denmark and Brown County Planning Commission.
5. STEM Project Update.
6. Election of officers to the Brown County Planning Commission Board of Directors.
  - a. President.
  - b. Vice President.
  - c. Reappointment of the Planning Director as the Secretary-Treasurer of the Brown County Planning Commission Board of Directors.
7. Planning Commissioners Orientation.
8. Director's Report
9. Brown County Planning Commission staff updates on work activities during the months of June & July 2018.
10. Other matters.
11. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.



**BROWN COUNTY LIBRARY**

515 PINE STREET  
GREEN BAY, WISCONSIN 54301-5194

PHONE (920) 448-4400

**JOHN VAN DYCK**

PRESIDENT, LIBRARY BOARD OF TRUSTEES

[www.browncountylibrary.org](http://www.browncountylibrary.org)

**BROWN COUNTY LIBRARY BOARD  
PERSONNEL (SEARCH) COMMITTEE**

**Central Library**

515 Pine Street, Green Bay, WI 54301

Thursday, August 2, 2018 **AND**

Friday, August 3, 2018

9:00 am – 1:00 pm

**AGENDA**

1. Call to Order
2. Approve/Modify Agenda
3. **Open Session:** Discussion and Possible Motion to Convene in Closed Session
4. **Closed session** pursuant to Wis. Stat. § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – semi-final interviews of Library Director candidates via Skype.
5. **Reconvene in Open Session:** Approve any action that may have been recommended in Closed Session
6. Such Other Matters as are Authorized by Law
7. Adjournment

David Running  
Board Personnel Officer

County Board office notified via email 7/23/2018

Library Board notified via email 7/23/2018



## AUGUST 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 4:00 pm Admin Cmte 6:30 pm	2	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12	13	14 Veterans Recognition Subcmte 4:30 pm	15 Board of Supervisors 7:00 pm	16	17	18
19	20	21	22 Human Svc 5:30 pm	23	24	25
26	27 Land Con 6:00 pm PD&T 6:15 pm	28	29	30 Ed & Rec 5:30 pm	31	

## **BROWN COUNTY COMMITTEE MINUTES**

- Children with Disabilities Education Board (November 21, 2017, January 16, March 20 & April 17, 2018)
- Local Emergency Planning Committee (July 10, 2018)
- Veterans' Recognition Subcommittee (July 17, 2018)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A regular meeting was held on: Tuesday, November 21, 2017

Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke

Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow . N. Kohls, J. Titera, C. Jensky, S. Johnson, F. Scheurer

S. King called the meeting to order at 3:33 PM.

1. Action Item: Call to Order
2. Action Item: Approval of October 17, 2017 Minutes

**Motion made by L. Franke , seconded by J. Mitchell , that the minutes from the October 17, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**

3. Action Item: Approval of Agenda

**Motion made by B. Clancy , seconded by L. Franke , that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**

4. Action Item: Addition of Open Forum to Agenda  
Kim discussed the rational for adding an Open Forum to the Agenda.

**Motion made by L. Franke , seconded by B. Clancy , that an Open Forum agenda item be added to the regularly scheduled Board meeting agendas. MOTION CARRIED UNANIMOUSLY.**

5. Action Item: Donations  
Donations for November included proceeds for Camp SOAR and Hopp Needs from several Knights of Columbus Councils, many art and craft supplies, coats, magic show tickets and toys.

**Motion made by J. Mitchell , seconded by L. Franke, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**

6. Action Item: Payment of Bills  
The expenses from October 1, 2017 thru October 31, 2017 were reviewed and discussed. Carolyn indicated that a portion of the CESA payment was reimbursed by CESA in November. The CESA position also provides services to West DePere and DePere, so the CESA contract was reviewed with the other districts and updated to reflect the caseload for each of the districts.

**Motion made by J. Mitchell, seconded by B. Clancy, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**

7. Action Item: Financial Report

A summary of the Revenue and Expenditures as of October 31, 2017 were reviewed and discussed. Carolyn explained the larger expenses in detail. Building operational expenses included the summer expenses of the painting of the lockers and hallways and the installation of the base boards. Approved leave for several staff created the substitute funds to be over budget. Payments for hours worked in the summer for aide positions occur at the beginning of the year, so this will even out by end of the school year. By the end of the year the negative balances should be offset by savings in other areas or the remaining activity for the area.

**Motion made by B. Clancy, seconded by L. Franke, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

8. Action Item: 2017-18 Budget Adjustment

At the County Board Budget Meeting on November 7, 2017, an additional \$86,000 in levy was approved to help fund the health insurance premium increase. This adjustment will be made in Alio.

**Motion made by L. Franke, seconded by J. Mitchell, that the budget adjustment to increase property tax and health insurance premiums by \$86,000 be approved. MOTION CARRIED UNANIMOUSLY.**

9. Discussion Item: Speech and Language Department Presentation

Abbie introduced speech therapist J. Titera, S. Johnson, and F. Scheurer. Together, they shared an overview of their responsibilities, the importance of communication, equipment that is used for students to reach their goals and how devices are used at home and out in the community. A challenge of the role includes paper work that is involved with grant writing, IEPs and monthly MA billing.

10. Discussion Item: Administrators' Report

Abbie Nizzia, Principal: Thanked the Board for the staff treats this year. Several staff members have been attending conferences this fall and will report back ideas and resources to our staff at staff meetings.

John Driessen, Special Ed Director: Several district staff members are attending training on Leveled Literacy Intervention (LLI) as well as a math recovery program and training in Early Childhood assessments and curriculum. John is working with the district to help with associated fees and payment for substitutes.

Kim Pahlow, Administrator: Kim reported that the leadership team is working on entering and submitting accurate state required data to the Department of Public Instruction (DPI) by the required deadlines. The data that is entered affects our funding and financial reimbursements. The Compensation Committee consisting of staff and therapists met, set operating norms and will be looking at compensation plans. Teachers/Therapists have been working on their Professional Growth Plan

and meeting with either Kim, Abbie or John to discuss their professional growth goals and plans for providing student learning throughout the year. Kim attended a WSPA conference to learn more about the DPI decision to have active teaching licenses turn into a lifetime license. DPI is still working out all the details and have not yet addressed CDEB schools. The duplex on Patrick Henry Way was sold.

**11. Discussion Item: Parent Organization Report**

The PO has a fundraiser planned for December 2<sup>nd</sup> at Barnes and Noble. Volunteers are needed to work at the welcome desk and wrap gifts. Proceeds from the sales will go to the PO. Planning is also underway for the annual Winter Blast.

**12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(f) pursuant to personnel.**

**Motion made by L. Franke, seconded by B. Clancy, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.**

**Returned to open session at 4:55.**

**13. Action Item: Adjournment**

**Motion made by J. Mitchell , seconded by L. Franke , to adjourn the meeting at 4:56 PM. MOTION CARRIED UNANIMOUSLY.**



PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, January 16, 2018

Board Members Present: B. Clancy, J. Mitchell, L. Franke, S. Bohjanen.

Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, N. Kohls, M. Laatsch, L. Larson, C. Jensky, J. Titera and A. Sislo

B. Clancy called the meeting to order at 3:32 pm.

1. Action Item: Call to Order – B. Clancy welcomed new board member Sharon Bohjanen. Sharon introduced herself and give a brief background.
2. Open Forum - None
3. Action Item: Approval of December 19, 2017 Minutes

**Motion made by J. Mitchell, seconded by L. Franke, that the minutes from the December 19, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**

4. Action Item: Approval of Agenda

**Motion made by L. Franke, seconded by J. Mitchell, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**

5. Action Item: Donations.

Donations for December totaled \$44,470. Donations include pledge payments for the Sensory Courtyard. In addition, donations were received for the classrooms and Hopp Needs. Other donations included 400 chairs for the holiday program and Walmart gift cards to all teaching staff.

**Motion made by L. Franke, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.**

6. Action Item: Payment of Bills

Expenses from December 1, 2017 to December 31, 2017 were reviewed and discussed. A question was raised over the Brown County real estate tax. The payment listed as real estate tax is the sewer assessment, so it is not a tax.

**Motion made by J. Mitchell, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**

7. Action Item: Financial Report

A summary of the Revenue and Expenditures as of November 30, 2017 were reviewed and discussed. Since it was S. Bohjanen's first meeting, Carolyn went into further details explaining the various income and expenses the school incurs. Some areas have a negative balance but should be offset by other savings by the end of

the school year.

**Motion made by L. Franke, seconded by J. Mitchell, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

8. Action Item: District Programming

RECOMMENDED MOTION: That administration work with the proper entities to discontinue providing middle school programming in West De Pere and De Pere School Districts, Speech and Language programming in De Pere and Denmark School Districts and decrease the Occupational Therapist programming in the De Pere School District.

A discussion was held regarding this recommendation. Kim explained the process that would be involved with the districts and DPI for the Transfer of Services. All school districts involved were very supportive of the move. John and the district Special Ed Directors met with the impacted staff. Kim and John met with the remaining district staff to communicate the plan and answer questions. This will take place beginning with the 2018-2019 school year.

**Motion made by L. Franke, seconded by J. Mitchell, that the above stated recommendation be accepted. MOTION CARRIED UNANIMOUSLY.**

9. Action Item: 2018-19 School Year Calendar

RECOMMENDED MOTION: That the calendar for the 2018-19 school year be approved.

**Motion made by S. Bohjanen, seconded by L. Franke, that the 2018-19 school year calendar be accepted. MOTION CARRIED UNANIMOUSLY.**

10. Action Item: Appointed BCCDEB Member Seats

RECOMMENDED MOTION: That the administration work with the Brown County Human Services Committee and Brown County Board of Supervisors to approve a resolution that allows the Brown County Children with Disabilities Board to have a maximum of seven (7) members appointed by the County Executive.

**Motion made by J. Mitchell, seconded by S. Bohjanen, that the Brown County Children Disability Board consist of a maximum of seven (7) members appointed by the County Executive. MOTION CARRIED UNANIMOUSLY.**

11. Discussion Item: Administrator's Report

Abbie Nizzia, Principal: Reported that the teaching staff had a Professional Development day on Monday. Staff who attended the autism conference in December shared what they learned with their colleagues. Basketball is in session and will have a game with Our Lady of Lourdes on Wednesday. OLOL will have a fundraiser to raise funds for Special Olympics during the game. State Winter Games are this weekend in Wausau. Nine athletes will participate in snowshoeing.

John Driessen, Special Ed Director: Dynamic Learning Maps (DLM) testing will begin in March and end in May. Students in grades 3-11 will be tested in English Language Art, Mathematics, Science and Social Studies. These tests are done

nationwide annually and will provide information on what is being taught and how our students are doing. Parents will receive a letter explaining the tests.

Kim Pahlow, Administrator: Administration has begun collecting information for the upcoming 2018-2019 school budget. The Compensation Committee provided helpful and instruction, student/family focused input on the school calendar. The committee will return to their work of looking a compensation plans for their next meeting. Kim also reported she has now been administrator for 6 months and is still amazed at the staff and what they do for our students.

**12. Discussion Item: Parent Organization Report**

The Winter Blast is scheduled for February 9<sup>th</sup> at the Marc in De Pere. Parents are donating items to a classroom basket for the silent auction. The Winter Blast committee has been doing art projects with the students as auction items. The Parent Organization really want the staff to enjoy a night out and show how much they appreciate all that they do for their children, they are offering free admission for the staff plus a guest.

**13. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) pursuant to personnel.**

**Motion made by L. Franke, seconded by S. Bohjanen, to move to Executive Session. MOTION CARRIED UNANIMOUSLY. 4:10 pm**

**Returned to open session at 4:20**

**14. Action Item: Adjournment**

**Motion made by Sharon Bohjanen, seconded by Larry Franke, to adjourn the meeting at 4:21 PM. MOTION CARRIED UNANIMOUSLY.**

**PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A regular meeting was held on: Tuesday, March 20, 2018

Board Members Present: B. Clancy, J. Mitchell, L. Franke, and S. Bohjanen

Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, N. Kohls, L. Larson, C. Jensky, R. Sagrillo, J. Titera, M. Gantz, and M. Thomas

1. Action Item: Call to Order –  
B. Clancy called the meeting to order at 3:31 pm.
2. Open Forum - None
3. Action Item: Approval of January 16, 2018 Minutes  
**Motion made by J. Mitchell, seconded by L. Franke, that the minutes from the January 16, 2018 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.**
4. Action Item: Approval of Agenda  
**Motion made by L. Franke, seconded by J. Mitchell, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**
5. Action Item: Donations.  
Donations for February and March were reviewed. Abbie explained the donations and how the funds will be used. There was one Sensory Court Yard pledge that completed the donors overall donation. C. Maricque stated that there is currently only \$6,000 in pledges outstanding for the Sensory Court Yard.  
  
**Motion made by J. Mitchell, seconded by L. Franke, that February and March donations be approved. MOTION CARRIED UNANIMOUSLY.**
6. Action Item: Payment of Bills  
Expenses from January 1, 2018 to February 28, 2018 were reviewed and discussed. Some of the larger expenses included an Alio migration, an unexpected repair on brackets in the pool, and the final audit payment. In addition, special education categorical aid was paid to the districts for their student tuition payments. The purpose of the payment to Kyles Consulting was questioned and C. Maricque responded the Board that Kyles is our consultant for the Medicaid billing.  
  
**Motion made by L. Franke, seconded by S. Bohjanen, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**
7. Action Item: Financial Report  
Summaries for the Revenue and Expenditures from December 2017 and January

2018 were reviewed and discussed. Instructional Aides and Nursing are more than what was budgeted due to increases that were budgeted in Intellectual Disabilities. The budgets for substitutes is also overspent due to staff members on leave which has created a savings in Intellectual Disabilities. General Administration is over budget due to the audit payments being made for the year so this area will not be over for the total year. Food Service is also over budget due to the purchase of the tables to spend down Food Service fund balance. The contract with West De Pere also increased after the budget was completed so this negative variance will continue for the year. C. Maricque indicated that the positive variance should cover the negative variances for most areas, but there may be overages in building repairs and Food Services.

**Motion made by J. Mitchell, seconded by L. Franke, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**

8. Discussion Item: Physical Therapy Presentation  
A. Nizzia introduced Mary Gantz (Physical Therapist) and Matt Thomas (Physical Therapist Assistant). Mary and Matt presented the Board with information regarding their role at Syble Hopp and how they work with the classroom teacher to reach a student's IEP goals. They also shared the importance of functional mobility, muscle strength and tone. They also shared how important the therapy pool is to their work and how greatly it benefits our students.
9. Discussion Item: Strategic Planning  
K. Pahlow shared that she would like to spend some time at the next meeting discussing the Board's request that the BCCDEB begin a 3-5 year strategic plan. She would like them to think about what the scope of the planning would entail, who they see involved in the planning and what the timeline would be so there can be further discussion at the April meeting. Kim is recommending a fall 2018 start for the process.
10. Discussion Item: Administrator's Report  
J. Driessen, Special Ed Director – reported that DLM testing has begun and so far everything is running smoothly with 113 students to be tested. The grade level determines the test(s) that are performed and a total of 326 tests will be completed. Teachers, aides and substitutes are working nicely together to accomplish this.  
  
A. Nizzia, Principal – reported that we are working with School Specialty and KI to work on new classroom furniture that is functional, socially engaging and professional. Some furniture samples were here for staff to look at as well as catalogs. Five staff members went to a Functional Behavior Assessment (FBA)/Behavior Intervention Plan training at CESA 7 and will then train the rest of the staff this fall. CPR classes are underway. Bill Clancy entertained us for St. Patrick's Day along with 13 Irish dancers. Our Special Olympics teams played 3 on 3 basketball with our NEWCHA friends. In honor of the Winter Olympics in February, we had our own Parade of Nations and classroom activities for the week.

K. Pahlow, Administrator – presented B. Clancy with a Syble Hopp hat in honor of all that he does for us on the Brown County Board as a County Supervisor. Wednesday will be his last BC Board meeting. Tomorrow the County will vote to determine whether or not we will be able to add two more BCCDEB members. The Compensation Committee has been meeting but will be taking a reprieve while they wait for the County Payscale Study to be completed.

11. Discussion Item: Parent Organization Report

The parents raised approximately \$40,000 at the Winter Blast in February. They also had a bake sale at the Spaghetti Dinner to raise funds for classroom books. Pizza and egg sales are all completed as well. The next big fundraiser will be the 25<sup>th</sup> Annual Golf Outing on July 14<sup>th</sup>. Prom is May 5<sup>th</sup>.

12. Action Items: Job Descriptions

In order for the County to do a Compensation Market Analysis, we were required to have up to date job descriptions. Staff and administration worked diligently to complete our revisions within the one week timeline and the job descriptions were submitted on time. The revisions include a new template, more accurate and specific responsibilities and a consistent section that addresses work conditions. These job description will also be useful for job postings, the hiring process and staff awareness regarding the expectations of their positions.

**Recommended Motion: Motion made by L. Franke, seconded by S. Bohjanen that the employee job descriptions for the Brown County Children with Disabilities Education Board be approved.**

13. Action Items: Retirement

The board thanked J. Driessen for his service to Syble Hopp School and wished him good luck in retirement.

**Recommended Motion: Motion made by L. Franke, seconded by S. Bohjanen, that the retirement of John Driessen as the Director of Special Education, effective June 30, 2018 be accepted by the Board.**

14. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) pursuant to personnel.

**Motion made by J. Mitchell, seconded by S. Bohjanen, to move to Executive Session. MOTION CARRIED UNANIMOUSLY. 4:28 pm**

**Returned to open session at 5:12 PM.**

15. Action Item: Interim Director of Special Education and Pupil Services.

The Board approved the hiring of Sarah Johnson as the Interim Director of Special Education and Pupil Services for the 2018-19 school year. Sarah is currently a Speech and Language Pathologist at Syble Hopp.

**Motion made by J. Mitchell, seconded by S. Bohjanen, that Sarah Johnson be approved as the Interim Director of Special Education and Pupil Services for the 2018-2019 school year.**

16. Action Item: Adjournment

**Motion made by L. Franke, seconded by S. Bohjanen, to adjourn the meeting at 5:15 PM. MOTION CARRIED UNANIMOUSLY.**

**PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:**

A regular meeting was held on: Tuesday, April 17, 2018

Board Members Present: B. Clancy, J. Mitchell, L. Franke, and S. Bohjanen

Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, N. Kohls, S. Johnson, M. Brick, A. Sislo, B. Clancy, J. Tiera and C. Jensky.

1. Action Item: Call to Order –  
B. Clancy called the meeting to order at 3:31 pm.
2. Open Forum - None
3. Action Item: Approval of March 20, 2018 Minutes  
**Motion made by L. Franke, seconded by S. Bohjanen, that the minutes from the March 20, 2018 board meeting be approved. MOTION CARRIED UNANIMOUSLY.**
4. Action Item: Approval of Agenda  
**Motion made by L. Franke, seconded by S. Bohjanen, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.**
5. Action Item: Donations.  
Donations for April were presented by A. Nizzia. She pointed out that the Alberta Kimball Foundation has continued to support our Camp SOAR program for many years with an annual donation of \$5,000.  
**Motion made by L. Franke, seconded by S. Bohjanen, that the April donations be approved. MOTION CARRIED UNANIMOUSLY.**
6. Action Item: Payment of Bills  
Expenses from March 1, 2018 to March 31, 2018 were reviewed and discussed. C. Maricque stated that they were routine in nature with the exception of repair to the straps and duct work in the pool area.  
**Motion made by S. Bohjanen, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.**
7. Action Item: Financial Report  
Summaries for the Revenue and Expenditures for February 2018 were reviewed and discussed. C. Maricque discussed areas that are expected to be over budget. Due to the necessary repairs, the Building Operation will be overspent for the year but there will be savings in other areas to cover the shortfall. Substitutes for both the ID and EC programs are overspent due to employee leaves, but savings in the areas with employee leaves will offset this shortfall.  
**Motion made by J. Mitchell, seconded by S. Bohjanen, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.**
8. Action Item: Budget 2018-2019  
K. Pahlow and C. Maricque presented the proposed budget for the 2018-2019 school year. This budget will be presented to the Executive and Human Services Committee in May and the County Board for approval in June. Discussions were held regarding the expenses



related to two additional classrooms due to an increase in enrollment, the possibility of two additional bus routes and safety/security procedures. M. Brick and B. Clancy presented a transportation spreadsheet that showed the current and proposed bussing schedule that included how long each bus was in route and pick up and arrival times. An increase in students may affect these times.

**Motion made by J. Mitchell, seconded by L. Franke, that the budget for the 2018-2019 school year be approved. MOTION CARRIED UNANIMOUSLY.**

9. Action Item: Teacher Resignation

**Motion made by J. Mitchell, seconded by S. Bohjanen, to accept the resignation of Sarah Hirt, effective June 30, 2018. MOTION CARRIED UNANIMOUSLY.**

10. Discussion Item: Strategic Planning

Tabled.

11. Discussion Item: Administrator's Report

J. Driessen, Special Ed Director – enrollment in Early Childhood, K4 and K5 in the districts are rising.

A. Nizzia, Principal – reported that preparations have already started for Lions Camp, Day Camp and Camp SOAR. Classroom lists for 2018-2019 are underway. Meeting with the area Special Ed. Directors continues. Interviews were held today for a new Speech and Language Pathologist.

K. Pahlow, Administrator – The new 2018-19 Interim Director of Special Education and Pupil Services, Sarah Johnson, was introduced to the board. The administrative team will be reviewing our DPI required instructional time as we have had several inclement weather days. Kim thanked J. Skenadore and C. Landwehr for spending so much time removing and clearing the snow from the last storm. She also thanked C. Maricque for her assistance and knowledge in preparing the budget.

12. Discussion Item: Parent Organization Report

The parents are holding a Scholastic Book Fair this week along with a healthy snack stand run by the students. Prom is May 5<sup>th</sup>, the 25<sup>th</sup> Annual Golf Outing is scheduled for July 14 and the 15<sup>th</sup> Annual Dash for A Splash 5K Fun Run/Walk is scheduled for September 8<sup>th</sup>.

13. Action Item: Adjournment

**Motion made by S. Bohjanen, seconded by L. Franke, to adjourn the meeting at 4:35 PM. MOTION CARRIED UNANIMOUSLY.**

**PROCEEDINGS OF THE BROWN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis. Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, July 10<sup>th</sup>, 2018 @ 13:30 at Brown County EOC.

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**PRESENT:** Chris Lehner, Leon Engler, Adam Butry, Tom Collins, Steve Johnson,  
Russell Franks, Tony Thao, Jerad Preston, Lauri Maki

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- **CALL MEETING TO ORDER:**

The meeting was called to order by Tom Collins at 1331

- **APPROVAL OF AGENDA:**

Approved by Leon Engler, 2<sup>nd</sup> by Steve Johnson

- **APPROVAL OF MINUTES:**

Approved by Tom Collins, 2<sup>nd</sup> by Jerad Preston

- **COMMITTEE REPORTS:**

- A. **EXECUTIVE COMMITTEE**

- Tom Collins moved to nominate Chris Lehner for Vice-Chairperson of Executive Committee – Motion carried - Vote passed unanimously

- B. **PUBLIC INFORMATION AND EDUCATION (PIE) COMMITTEE**

- Nothing to report

- C. **PLANNING COMMITTEE**

- Nothing to report

- **OTHER REPORTS:**

- A. **ARES/RACES UPDATE**

- Discussed two weather-related activations on 06/17 @9:24pm and 07/04 @5:24pm

- B. **RECENT SPILLS**

- July 5, Sanimax, 2099 Badgerland, Howard, Cooking Oil, UNK
    - June 16, Jacob Serert, Long Tail Point, Gas, UNK
    - June 13, Miki Alroy, 216 Elm St Hobart, Mineral Oil, 35 GAL
    - June 12, UNK, 43 at Klondike, Diesel Fuel, 50-75 GAL
    - June 10, UNK, South side of Mason St Bridge, UNK, UNK
    - June 4, Alter Metals, 2175 Badgerland Dr, Howard, UNK, UNK
    - May 18, NWTC, 2740 W Mason, Green Bay, Waste Oil, 1-5 GAL
    - May 11, Green Bay Packaging, Green Bay, Hydraulic Fluid, 20

GAL

C. PUBLIC/PRIVATE PARTNERSHIP

- Jerad spoke about conference for PPP (e-mail will be forwarded)

D. EM REPORT

- Ongoing Public Outreach
- Budget for first half of year
- Library Movie Nights
- ADRC Partnership

- PUBLIC COMMENT

- No public comment.

- LEPC ROUND TABLE:

- Adam Butry (NEW Water)
  - New position with NEW Water
  - New solids processing building up and running
  - Biogas diesel generators
  - R2E2 launch party
- Steve Johnson (Health & Human Services)
  - Completed AAR for 17/18 mass clinics, approx. 1600 vaccinations
- Tony/Russ (Schreiber)
  - Introductions
  - Getting into LEPC
  - New Management

- SUCH OTHER MATTERS AS AUTHORIZED BY LAW

None

- ADJOURN

**A MOTION WAS MADE BY LEON ENGLER TO ADJOURN AT 1415. TOM COLLINS SECONDED. Vote taken, MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Lauri Maki  
BCEM

**PROCEEDINGS OF THE BROWN COUNTY  
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, July 17, 2018 at 4:30 pm in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Chair Erickson, Duane Pierce, Louise Dahlke, Jerry Polus, Kerry Metoxen

**EXCUSED:** Ken Corry, Joan Brusky, Ed Koslowski

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**1. Call Meeting to Order.**

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

**2. Approve/Modify Agenda.**

Motion made by Duane Pierce, seconded by Louise Dahlke to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**3. Approve/Modify Minutes of June 19, 2018.**

Motion made by Duane Pierce, seconded by Kerry Metoxen to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**4. Update re: Honor Rewards Program.**

CVSO Jerry Polus said this program continues to grow and there are now 299 Honor Rewards members. There will be a representative from the Register of Deeds office at the Fair to sign members up. Polus will try to solicit more businesses to participate in the fall.

**5. Discussion re: 2018 Veterans' Appreciation Day at the Brown County Fair.**

**a. Distribution of posters and tickets.**

Erickson informed he asked for speakers for the Fair at each of the reserve and guard units right after the last meeting, but he did not get a response from any of them so he will attempt this again. Louise Dahlke suggested Erickson contact someone at Denmark Middle School regarding a speaker as they do a Veterans Day ceremony each year with a speaker from the National Guard and they may be able to point Erickson in the right direction. Polus suggested another meeting be held prior to the Fair and it was decided to meet on August 14 and Polus indicated he should have the event agenda finalized by that time.

Polus said he has received confirmation from 12 agencies and programs that will have tables in the tent. He also indicated he received a request from the ADRC for more tickets and he is in the process of having more printed.

Erickson provided the group with one of the dog tags that will be given out at the Fair and requested that 200 certificates be printed and ready along with a check for the band.

**6. Report from CVSO Jerry Polus.**

Polus informed his department continues to work on their budget.

**7. Reports from Committee Members present (Erickson, Brusky, Corry, Dahlke, Haskins, Koslowski, Metoxen, Pierce).**

-Dahlke informed that because the Veterans event was moved to Sunday, the Fair may be able to help with tables. The tables are used for judging but that should be done by Saturday. She also brought up the posters and the change the Fair asked for. It was noted the posters had been printed by the time the issue was brought up so the changes requested will be made on next year's posters. Dahlke also took several posters to put up at the Fair and she will let Jim Haskins know that. With regard to the banners, Dahlke has been advised by the Fair that they are not sure that Pepsi will be able to make the banners because the Pepsi logo may be too large and the Subcommittee may not like it. She has not heard back to know what size logo they were thinking about, but after discussing this, the Subcommittee decided that the size of the logo would not be an issue.

-Metoxen indicated he just completed his office agenda and things are fairly quiet now. He said he recently attended the LPGA and he talked about the veterans tent that was on the course. The tent was open to all veterans and there was complimentary food and drinks. He estimated about 450 veterans took part in the activities in the tent.

-Pierce informed the Pearly Gates Ride held last weekend was a big success. The number of bikes and hotrods was about the same as last year. Music by The Cougars was very well received and all of the raffles did very well. He will provide more information as to final numbers at the next meeting. He explained that the Gates Committee which includes several members from DVA, Desert Vets and Combat Vets make determinations as to the larger disbursements. Then a cut is given to those three organizations and they determine how to distribute their cuts. Polus said if a donation of about \$3,000 could be made to the emergency fund in his office, it would be very, very helpful. Pierce said he would let the Gates Committee know that.

Pierce also reminded the group that the traveling wall will be coming to Crivitz over Labor Day weekend and he will provide more information as he receives it. Events scheduled as of this time include a motorcycle escort into town on May 28 from Menominee. The wall will be set up Wednesday and an opening ceremony will be held on Thursday. There will be a candlelight vigil on Friday night and a big ceremony on Saturday, including a table ceremony by Rolling Thunder. Closing ceremonies will be held on Sunday afternoon. Vietnam Vets will be doing echo taps to close the event.

-Erickson shared a story with the group about where Kilroy came from.

8. **Such Other Matters as Authorized by Law. None.**

9. **Adjourn.**

**Motion made by Duane Pierce, seconded by Kerry Metoxen to adjourn at 5:06 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Administrative Specialist